Multiple ceremony location options available for rent if your reception is held onsite.
"An architectural treasure, this historic museum—only minutes from downtown Pittsburgh—offers a stunning locale for your wedding. Originally conceived to honor Civil War veterans, it’s now a tribute to all men and women in the military. It also hosts all kinds of weddings, from Christian, Hindu, and multicultural to interracial, Jewish, and same-sex. Everyone is welcome!" - Here Comes the Guide

"I can not say enough good things about Soldiers and Sailors. When touring this venue, I immediately fell in love with the architecture. The staff went above and beyond to help in the planning process and the day of activities. The coordinators were always quick to respond to any questions I had. They made our wedding day run so smoothly. Our ceremony was outside and it was beyond what I imagined. With a limited budget, we didn’t have much to spare when it came to extra decor in the ballroom besides centerpieces, and it looked amazing with out any extras. There are so many option for reception, cocktail hour, and ceremony spaces that you can customize to your needs. I was so lucky to come across this space and it made all my wedding dreams come true." - Sarah on The Knot

"When it comes to picking a wedding venue, we hit the jackpot! Not only was this venue absolutely stunning, but we also got incredibly lucky in having the most wonderful venue team to work with from initial tour through our big day. Amber, Angela and Katie were a dream to work with. They were organized, flexible, responsive and so easy to get along with, and they made a generally stressful process virtually stress free! We were able to utilize the entire building and outdoor area for our cocktail hour and reception (and you can use the space for your ceremony, too), so not only did we have a massive, gorgeous space for our guests, but the photo ops were endless. We couldn’t have wished for a more perfect space and team!" - Jamie on The Knot
Basics:
The rental fee includes the Grand Ballroom, Board Room wedding party suite, 3rd floor foyer, and the wrap around Grand Balcony overlooking the main ballroom from 8:00a.m. to 11:00p.m., plus one hour for vendor load out. The grand ballroom, with its newly refinished hardwood flooring, easily accommodates 100 to 300 guests on the main floor, allowing ample room for a dance floor.

Amenities included in the rental fee consist of 72-inch round tables, white padded garden chairs, 8-foot banquet tables, 6-foot banquet tables, 32-inch round cake table, 48-inch sweetheart table, up to eleven 30-inch round cocktail tables, and easels. Sales staff consultations, event diagram composition, and room setup and tear down are also included. A projector can be provided at a charge of $200 which projects your images or videos onto our 12ft by 9ft drop down screen suspended above the stage.

A stage is available for your head table, sweetheart table, or entertainment such as a live band or DJ.

Our elegant 3rd floor foyer provides a welcoming area where your guests can enjoy cocktails and hors d’oeuvres. For an additional fee, cocktail hour can be held in the 1st floor lobby and museum, or on our front patio, weather permitting.

The facility is climate controlled.

A capable event manager and professional staff are on hand at every wedding to respond to any requests.

Catering:
Clients must select one of our full-service caterers: You will find the full list with contact information on our Authorized Vendors pages.

Setup, Load In, Decor & Storage:
Storage space for your items is available during our normal operating hours starting the Monday prior to your wedding. Vendors may enter the ballroom as early as 8:00a.m. on the day of the reception.
Soldiers & Sailors does not provide decorations. We encourage our clients to be as creative as they like when it comes to setup and decorating, however decorations and setup may not cause damage to the facility. No decorations can be taped, stapled, pinned, or nailed to any surfaces. Loose glitter, confetti and helium balloons are prohibited.

**Pricing & Payment Scheduling:**

The reception fee for the Ballroom is $4,500. Soldiers & Sailors offers a military discount (with proof of status through either Military ID or DD214), as well as a non-Saturday rental discount (excluding holiday weekends). Ask the sales department for details. Your reception rental time may also be extended for one hour for a fee of $500.

A $1,000 fee applies if you host your ceremony onsite prior to your reception. Ceremony fees are not eligible for discounts. Many clients hosting larger weddings elect to host their cocktail hour amidst the museum's first floor lobby and surrounding wings of the museum, allowing their guests the opportunity to view a unique look into American history by telling the stories of the individuals that served our country through military equipment, artifacts and personal mementos. This option is available for an additional $800.

Schedule of payments and other due dates:
- 30 days after your contract is issued: nonrefundable deposit equal to 50% of your total rental fee and your signed contract are due
- 30 days prior to your wedding date: remaining rental fee balance and your event insurance certificate are due
- Monday prior to wedding: Bar bill and separate bar contract are due

**Parking:**

Along with street parking, guests may use the large public parking garage owned by the University of Pittsburgh, located beneath our lawn. The rate is a flat fee after 4:00p.m. on weekdays and all day on weekends. For more details contact the garage at 412-624-7967 or visit their website, www.pts.pitt.edu/parking.
4-Hour Open Bar Packages Include:
* Alcohol and Nonalcoholic Beverages; Setups
* 2 Bartenders for over 100 guests; 1 Guard
* Allegheny County Tax

Bar glassware and linens are facilitated through your caterer.

Extra bartenders, if needed, will be billed separately at $25 per hour per bartender.
(4 hour minimum)

**SIGNATURE BRANDS**
4-hour open bar with Signature Brands:
$29 per adult ($22 beer and wine only)
(Optional 5th hour: $3 per adult)
$12 per minor guest
Tito’s Vodka
Beefeater Gin
Bacardi Rum
Jim Beam Bourbon Whiskey
Dewar’s Scotch
Jack Daniels Bourbon
Martini & Rossi Sweet & Dry Vermouth

Wine - Woodbridge
Merlot, Cabernet, Moscato (Barefoot), Pinot Grigio, Chardonnay
(Optional table wine service: $15 per bottle)

**PREMIUM BRANDS**
4-hour open bar with Premium Brands:
$34 per adult ($27 beer and wine only)
(Optional 5th hour: $4 per adult)
$12 per minor guest
Ketel One Vodka
Tanqueray Gin
Captain Morgan Spiced Rum
Bacardi Rum
Crown Royal Whiskey
Jim Beam Bourbon Whiskey
Maker’s Mark Bourbon
Jack Daniels Bourbon
Martini & Rossi Sweet & Dry Vermouth

Wine - Kendall Jackson
Merlot, Cabernet, Pinot Noir, Riesling, Moscato (Barefoot), Pinot Grigio, Chardonnay
(Optional table wine service: $25 per bottle)

**Domestic & Imported Beer**
Yuengling, Corona, Miller Lite

**MIXERS:** Coke, Diet Coke, Sprite, Ginger Ale, tonic water, soda water, orange juice, cranberry juice, grenadine

**CHAMPAGNE TOAST:** Andre Brut; $15 per bottle; 7 glasses per bottle estimate
CATERING

We are proud to offer you the following caterers for wedding receptions, galas, or any event requiring fine dining. Each one will work with you to stay within your budget and provide assurance that your event will be successful and memorable.

- **All the Best Catering**
  - Website: www.AlltheBestCatering.com
  - Contact: Judee Henderson
  - Phone: 412-341-0600
  - Email: info@allthebestcatering.com

- **Big Burrito Restaurant Group**
  - Website: www.BigBurrito.com/catering
  - Contact: Danielle Cain
  - Phone: 412-361-3272x209
  - Email: cater@bigburrito.com

- **Chef Rey's Catering**
  - Website: www.ChefReysCatering.com
  - Contact: Rey Fernandes
  - Phone: 412-607-3299
  - Email: rey@chefreyscatering.com

- **Rania’s Catering**
  - Website: www.Rania.com
  - Contact: Rania Harris
  - Phone: 412-531-2222
  - Email: raniastogo@gmail.com

- **The Chef and I Catering**
  - Website: www.ChefandICatering.com
  - Contact: Kristopher Przybylek
  - Phone: 724-295-2400
  - Email: admin@chefandicatering.com

LINENS (Your Caterer Will Order These On Your Behalf)

- **Event Source**
  - Website: www.EventSource.com
  - Contact: Becky Wiley
  - Phone: 412-809-8100
  - Email: beckywiley@eventsource.com

- **Lendable Linens**
  - Website: www.LendableLinens.com
  - Contact: Ed Amori
  - Phone: 724-325-5555
  - Email: edlendablelinens@comcast.net

- **Mosaic, Inc.**
  - Website: www.PartyMosaic.com
  - Contact: Susie Perelman
  - Phone: 412-562-2800
  - Email: sperelman@partymosaic.com
**RENTAL EQUIPMENT, TABLEWARE, TENTING, & FURNITURE**

(Generally your caterer orders tableware on your behalf)

- **A-1 Rental**
  - [www.A-1Rental.com](http://www.A-1Rental.com)
  - Contact: Bill Porter
  - 724-224-6224
  - A-1rental@hotmail.com

- **All Occasions Party Rental**
  - [www.AllParty.com](http://www.AllParty.com)
  - Contact: Julie Rhyner
  - 412-471-2100
  - julier@allparty.com

- **Ambassador Tent Rental**
  - [www.ATRparties.com](http://www.ATRparties.com)
  - Contact: Mike Cogis
  - 724-643-6403
  - info@atrparties.com

- **Event Source**
  - [www.EventSource.com](http://www.EventSource.com)
  - Contact: Becky Wiley
  - 412-809-8100
  - beckywiley@eventsourcsource.com

- **Gray Phoenix Design**
  - Contact: Jim Lux
  - 412-606-8563
  - jim@grayphoenix.com

- **JV Chujko**
  - [www.Chujko.com](http://www.Chujko.com)
  - Contact: Ed Wildauer
  - 412-906-7590
  - avconn2@aol.com

- **LUXE Creative**
  - [www.LUXEpgh.com](http://www.LUXEpgh.com)
  - Contact: Martin Potoczny
  - 412-904-3117
  - martin@luxecompanies.com

**AUDIO VISUAL, LIGHTING & DRAPING**

- **Benack Sound Productions, Inc.**
  - [www.BSPro.com](http://www.BSPro.com)
  - Contact: Flip Benack
  - 412-653-9950
  - flip@bspro.com

- **Gray Phoenix Design**
  - Contact: Jim Lux
  - 412-606-8563
  - jim@grayphoenix.com

- **JV Chujko**
  - [www.Chujko.com](http://www.Chujko.com)
  - Contact: Tony Sgro
  - 412-287-6159
  - a_sgro@comcast.net

- **LUXE Creative**
  - [www.LUXEpgh.com](http://www.LUXEpgh.com)
  - Contact: Martin Potoczny
  - 412-904-3117
  - martin@luxecompanies.com

- **MediaQuest**
  - [www.MediaQuest.biz](http://www.MediaQuest.biz)
  - Contact: Mike Dorfner
  - 412-921-3360
  - m.dorfner@mediaquest.biz